



Junior Mould & Formwork Carpenter

JOB DESCRIPTION

Overview of position

The Junior Shuttering Carpenter is employed to assist in the production of moulds for concrete products of Pointarea Ltd.

As with all positions within the company, the employee is expected to remain flexible and accept alternative duties assigned by his/her supervisor in line with the levels of competency achieved. No employee is expected to work beyond their level of competence without the provision of adequate training and supervision.

Reporting to: Mould Shop Manager

Main Duties

- Prepare timber moulds for the manufacture of precast staircases & associated products.
- Ensure that existing moulds are kept refurbished at all times.
- Ensure that dimensions are kept within allowable tolerances at all times.
- Ensure that quality is kept at all times.
- Prepare moulds for repeat casts.
- Ensuring the timber shop is always tidy and stocked with sufficient materials.
- Ensuring that un-used moulds are recycled when requested.
- Help with production when required.

Ergonomics

- May be required to lift up to 20kgs on an intermittent basis.
- Will be required to work at height during the preparation of moulds for pouring.
- May be required to operate in poor weather conditions with suitable protective clothing.
- Will be required to wear personal protective equipment on duties where it is deemed a requirement. Suitable protective equipment will be assigned to the operative by Pointarea Ltd.

Education & Experience Requirements

- Must be able to read, write and understand English.
- Basic arithmetic skills required.

Qualifications Requirements

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| • Manual Handling training certificate | Desirable |
| • Power Tools | Desirable |
| • Basic Carpentry Skills | Desirable |

Training

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| • Manual Handling. | • Health & Safety Awareness | • Fork-lift |
| • Power tools | • First Aid | • Carpentry |